



**Newfane Central School District
Board of Education**

NEWFANE BOARD OF EDUCATION MEETING MINUTES

December 19, 2023

The December 19, 2023 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Tomasine at 7:00 pm.

CALL TO ORDER

M. Benoit, M. Bower, A. Casinelli, R. Dunn, J. Schmitt, S. Tomasine
E. Oudette
D. Hawkins, L. Krueger

**TRUSTEES PRESENT
TRUSTEE EXCUSED
ADMINISTRATION
PRESENT**

M. Lingle

**OTHERS PRESENT
PLEDGE OF ALLEGIANCE**

The District Mission Statement was read by Trustee Schmitt.

**and
DISTRICT MISSION
STATEMENT**

Motion made by Trustee Casinelli and seconded by Trustee Dunn
RESOLVED, that the proposed agenda for December 19, 2023 be approved.
Resolution Carried: 6 YES 0 NO

**ESTABLISH ORDERS OF
THE DAY
Approved the agenda**

There were no remarks at this time.

**PUBLIC REMARKS OR
COMMENTS**

PRESIDENT REPORT:

REPORTS

President Tomasine discussed with the Board of Education the upcoming January meeting dates.

SUPERINTENDENT REPORT:

Superintendent L. Krueger discussed High School graduation start time and rain date options with the Board of Education.

L. Krueger shared a slide show on the Superintendent's Report which included the following:

- Activities with Newfane Leo's Club Leadership
- Newfane Central School District music concerts
- Newfane Athletics toy drive
- Newfane Boys Varsity Basketball recognizes Teachers
- Newfane Central School District and Niagara Heritage Center Collaboration
- Newfane Elementary Chorus of Carolers greet Teachers and Staff
- Upcoming Board of Education presentations
- Upcoming Events

The Superintendent's Report slideshow can be found on the Newfane Central School District website.

COMMITTEE REPORT:

Audit Committee – Trustee Benoit shared that the Internal Audit might possibly be ready for the Board of Education to review on January 16, 2024.

Elementary Building Planning Team - Trustee Bower shared the Committee went over the PAWS program during their meeting.

Health and Wellness Committee – Trustee Benoit reported the Committee has been brainstorming on an honorarium and memorial policy.

Middle School Building Planning Team – Trustee Bower shared that the committee is in the early planning stages to host a family game night.

Technology Committee – Trustee Dunn was not present for the Technology Committee meeting but informed the Board of Education the Committee did discuss the program ParentSquare.

Student Safety – Trustee Casinelli reported the committee would be working on updating outdated documents and the emergency response plan.

NEWFANE TEACHER'S ASSOCIATION REPRESENTATIVE:

NTA was represented by L. Fletcher she shared that the Teachers are excited to have some of the Board of Education members visit the buildings tomorrow to show them around.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Schmitt and seconded by Trustee Benoit RESOLVED, that the minutes of the November 21, 2023 and December 05, 2023 meetings of the Board of Education be and are approved.

Resolution Carried: 6 YES 0 NO

ROUTINE ORDER OF BUSINESS

Approved meeting minutes
Encl. 2023.12.19.8A

Motion made by Trustee Schmitt and seconded by Trustee Benoit RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2023.12.19.8B.

Resolution Carried: 6 YES 0 NO

Approved the classification and placement of students
Encl. 2023.12.19.8B

Motion made by Trustee Schmitt and seconded by Trustee Benoit RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statement for the periods of September and October 2023.

Resolution Carried: 6 YES 0 NO

Approved School Lunch and Loss Statements
Encl. 2023.12.19.8C

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes except for A,B, C, and F.

Motion made by Trustee Bower and seconded by Trustee Schmitt RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, with regret, the resignation, for the purpose of retirement, of Mary Haylett from her Typist – Teacher Aide

PERSONNEL ORDER OF BUSINESS

Accepted a resignation for the purpose of retirement
M. Haylett,

position effective December 31, 2023 at the close of business.

Resolution Carried: 6 YES 0 NO

Typist – Teacher Aide
Encl. 2023.12.19.9A

Motion made by Trustee Dunn and seconded by Trustee Benoit
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education accept, with regret, the resignation, for the purpose
of retirement, of Gerry Elter from her Custodian position effective January 01,
2024 at the close of business.

Resolution Carried: 6 YES 0 NO

Accepted a resignation
for the purpose of
retirement
G. Elter,
Custodian
Encl. 2023.12.19.9B

Motion made by Trustee Dunn and seconded by Trustee Schmitt
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education accept, with regret, the resignation, for the purpose
of retirement, of Tammy Ludwig from her Foreign Language teaching position
effective January 31, 2024 at the close of business, pending the authorization
of the Superintendent of Schools to enter into a Memorandum of Agreement
with the NTA.

Resolution Carried: 6 YES 0 NO

Accepted a resignation
for the purpose of
retirement
T. Ludwig,
Foreign Language
Teacher
Encl. 2023.12.19.9C

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education accept the resignation, of Rebecca Wortkoetter from
her Registered Nurse and Supervisory Registered Nurse positions effective
December 22, 2023 at the close of business.

Resolution Carried: 6 YES 0 NO

Accepted a resignation
R. Wortkoetter,
Registered Nurse and
Supervisory Registered
Nurse positions
Encl. 2023.12.19.9D

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education accept the resignation, of Colleen Schultz from her
Typist and Tax Collector positions effective December 31, 2023 at the close of
business.

Resolution Carried: 6 YES 0 NO

Accepted a resignation
C. Schultz,
Typist and Tax Collector
Encl. 2023.12.19.9E

Motion made by Trustee Dunn and seconded by Trustee Bower
RESOLVED, upon the recommendation of the Superintendent of Schools, that
Matthew Lingle, residing in Newfane, New York, having NYS Permanent
Certification as a School Psychologist be and is appointed as a 1.0 FTE School
Psychologist in the School Psychologist tenure area, at step 16, Masters,
effective January 29, 2024, with a three-year probationary period from
January 29, 2024 through January 28, 2027.

FURTHER RESOLVED, Matthew Lingle also be appointed as a Committee
Chairperson for the Committee on Preschool Special Education (CPSE) and
Committee on Special Education (CSE) for the remainder of the 2023-2024
school year.

Resolution Carried: 5 YES 0 NO 1 ABSTAIN (M. Benoit)

Appointed M. Lingle.
School Psychologist and
Committee Chairperson
for the Committee on
Preschool School
Education
Encl. 2023.12.19.9F

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education appoint the following Advanced Mentor for the 2023-2024 school year, as determined by the Building Principal and Superintendent of Schools at \$1,650.00 (prorated) for a maximum 45 (forty-five) documented hours:

Approved T. Kelly,
Advanced Mentor,
Science
Encl. 2023.12.19.9G

Mentor	Subject Area	Mentee
Tammy Kelly	Science - HS	Ashley Randall
Resolution Carried:	6 YES	0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following individuals as substitutes in the district as noted:

Approved substitute
district personnel
Encl. 2023.12.19.9H

Patricia Dellaccio – Substitute Teacher Aide, effective December 06, 2023
Denise Grudzinski – Substitute Teacher Aide, effective December 06, 2023
Denise Smith – Substitute Food Service Helper, effective December 06, 2023
Molly Handrich – Non-Certified Substitute Teacher, effective December 18, 2023
Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual, be and is approved as a unpaid Coaching Assistant for the 2023-2024 school year in the sport noted, with the understanding that an unpaid Coaching Assistant is to work under the direct supervision of the Head Coach and that at no time are they to supervise students unattended.

Approved J. Stickney,
unpaid Coaching
Assistant
Encl. 2023.12.19.9I

NAME	SPORT
Jaelyn Stickney	Modified Swimming
Resolution Carried:	6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education terminate the probationary appointment of Mary Ann Kubala effective December 19,2023.

Termination of
M. Kubala, probationary
Food Service Helper
Encl. 2023.12.19.9J

Resolution Carried: 6 YES 0 NO

The New Order of Business was voted on by consensus to be listed separately in the minutes.

NEW ORDER OF BUSINESS

Motion made by Trustee Schmitt and seconded by Trustee Dunn
RESOLVED, that the Superintendent, Dr. Lisa Krueger, be and is hereby authorized to enter into a Memorandum of Agreement (“MOA”) between the Newfane Teachers’ Association, and Newfane Central School District, regarding the resignation for the purposes of retirement of Tammy Ludwig.

Approved a
Memorandum of
Agreement, Newfane
Teachers Association
Encl. 2023.12.19.10A

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Dunn
 RESOLVED, that the Board of Education approve the Wrestling Team, including students and coaches as listed in the enclosure, to travel and participate in the Windsor Christmas Wrestling Tournament being held at Windsor Central High School in Windsor, New York, from December 26, 2023 – December 28, 2023 and,
 RESOLVED, that all students will travel with and be chaperoned by coaches.
 RESOLVED, that prior to the scheduled trip, the Coach/Athletic Director will provide to the High School Principal a full and complete itinerary, player list, chaperone list, and related details.
 RESOLVED, that a field trip request form be completed and the standard release forms be executed for each player and coach in attendance and that same be delivered to the Principal prior to departure.
 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board approves the expenses as outlined in Enclosure 2023.12.19.10B.
 Resolution Carried: 6 YES 0 NO

Approved participation in the Windsor Christmas Wrestling Tournament
 Encl. 2023.12.19.10B

Motion made by Trustee Schmitt and seconded by Trustee Dunn
 RESOLVED, upon the recommendation of the Superintendent of Schools, that the district policy listed below and annexed to this resolution as enclosure 2023.12.19.10C receive its first reading December 5, 2023 and its second and final reading on December 19, 2023.
 #7110 - Comprehensive Student Attendance
 Resolution Carried: 6 YES 0 NO

Adopted policy change
 Encl. 2023.12.19.10C

Motion made by Trustee Dunn and seconded by Trustee Bower
 RESOLVED, that the following resolution that was originally approved on December 05, 2023 be amended as follows:
 RESOLVED, upon the recommendation of the Superintendent of Schools, that Ashley Randall residing in Lockport, New York, having NYS Initial Certification in Mathematics (Grade 7-12), be and is appointed as a 1.0 ~~CTE~~ FTE Long Term Substitute Teacher, ~~in the Home Economics – General Education tenure area,~~ at step 1, Bachelors, effective November 28, 2023 – April 14, 2024.
 Resolution Carried: 6 YES 0 NO

OLD ORDER OF BUSINESS
 Amended a previously adopted resolution
 Encl. 2023.12.19.11A

There were no comments at this time

CONCLUDING ORDERS OF BUSINESS
 Public remarks or comments

This time was used for trustees to share information without action.

Anything for the “good of the order”

- There are no presentations for the next meeting.

PRESENTATIONS FOR THE NEXT MEETING

Motion made by Trustee Dunn and seconded by Trustee Schmitt
MOVED, that the Board of Education enter Executive Session to discuss a
specific personnel matter.

Executive Session

Resolution Carried: 6 YES 0 NO
Meeting recessed at: 7:35 pm reconvened at: 9:20 pm

Motion made by Trustee Casinelli and seconded by Trustee Dunn
MOVED, that the Board of Education adjourn the meeting.

ADJOURNMENT
Respectfully submitted,

Resolution Carried: 6 YES 0 NO
Meeting adjourned at: 9:20 pm

Crystal Frank
District Clerk